

ANNOUNCEMENT OF VIRTUAL JOB FAIR

FOR: Current Permanent Part-time Developmental Services Worker 1 Staff

RE: Full-time Developmental Services Worker 1 Opportunities

WHEN: Friday, January 21, 2022 through Friday, January 28, 2022

DDS, OLR and 1199 entered in an Agreement that affords agency staff who currently hold the title of Developmental Services Worker 1 (DSW1) in permanent part-time positions, the opportunity to participate in a virtual job fair and select permanent full-time opportunities. Over 100 full-time opportunities have been identified throughout Public Management and Southbury Training School. We are excited to be able to offer full-time opportunities to our part-time staff!

All information concerning the job fair, including the Stipulated Agreement, list of Eligible Staff by seniority, and the Opportunities List can be found by clicking on the following link to our [DDS Internal Job Fairs Page](#). The link to the DDS Internal Job Fairs Page can also be found in the "Important Links" Section of the DDS Website, and in the "Featured Links" section of the DDS Intranet.

Eligible staff shall request to participate in the job fair by completing the electronic "Opt-In" form, also located on the [DDS Internal Job Fairs Page](#). The Opt-In forms must be completed by staff between **January 21, 2022** and **January 28, 2022**. Staff will be asked to provide their Name, Employee ID, Phone Number, Email Address and Current Worksite, as well as indicate if they have the certifications and/or skills required for the full-time opportunity(ies) they are interested in (for example, Medication Administration Certification), via the Opt-in form. Staff **will not** be asked to choose which opportunity(ies) they are interested in when completing the Opt-In form. However, staff should make note of which opportunity(ies) they are interested in.

Once the job fair closes, Opt-In forms will be reviewed. Specific dates and times will be scheduled for staff (in seniority order) to participate in brief virtual meetings via Microsoft TEAMS with Public Programs and Southbury Training School Management, Labor Relations, Human Resources and the Union. **Staff must accept or decline an opportunity at the time of their scheduled virtual meeting.** Due to the number of anticipated participants, awarding of the full-time opportunities may take place over a number of days. Those who Opt-In to the job fair and are not awarded a full-time opportunity, will retain their current part-time status, work location and schedule.

When the virtual meeting schedule is confirmed, the schedule will be posted on the [DDS Internal Job Fairs Page](#), and meeting invitations will be emailed to all participants. The preferred method is for participants to access Microsoft TEAMS is via the web or download the program. A call-in number will also be provided for those who do not have access to the web or do not have the ability to download the program and/or use the microphone feature.

Thank you to DDS, OLR and the Union for executing this Agreement, and most importantly to our dedicated direct care staff.